

Town of Ansted

P.O. Box 798

Ansted, West Virginia 25812

Stephen Pridemore, Mayor

Telephone 304-658-5901

Robert T. Wilson, Recorder

FAX 304-658-4680

*Home of Hawk's Nest State Park &
Gateway to New River Gorge National Park & Preserve*

The Town of Ansted held its regular monthly council meeting on Thursday, July 3, 2025, at the Ansted Council Chambers, located at 104 Cemetery Street, Ansted, West Virginia. Those in attendance were Mayor Stephen Pridemore, Recorder Robert T. Wilson and Councilmembers Greg Brewer, Anthony Harmon, and Holly Jeffers, and Clerk Siobhan Wilson, Josh Cameron and Maggie Crist were absent. Citizens Terry Wilson, Cari Sanford, Samatha Sorrell, Richard McVey, Teresa Pridemore.

Mayor Pridemore called the meeting to order at 6:50 PM, after waiting a brief period for Judge Ewing to do the swearing in, Siobhan Wilson swore in the Mayor, Recorder and Councilmembers present. Greg Brewer led the meeting off with the Pledge of Allegiance and Mayor Pridemore led everyone in prayer.

Greg Brewer made a motion to accept the June 2025 Meetings Minutes as presented, Anthony Harmon seconded the motion, and it passed unanimously.

Greg Brewer made a motion to accept and approve the financial reports as presented, Holly Jeffers seconded the motion, and it passed unanimously.

Municipal:		Sewer:	
General	\$ 172,749.43	General	\$ 260,596.94
Coal Severance	\$ 834.43	Depreciation	\$ 133,692.83
Rainy Day Fund	\$ 46,265.27	Working Capital Fund	\$ 72,940.62
Family Tree Fund	\$ 1,896.01	Customer Deposit Fund	\$ 19,928.05
Recycling Program	\$ 1,600.34		
Fire Escrow Acct	\$ 5,039.67		
Events Committee	\$ 4,224.96		
Opioid Settlement Acct	\$ 2,237.53		
Veteran's Memorial Fund	\$ 6,549.94		

Mayor Pridemore provided the Council with a Sewer Upgrade update. He provided the council with a copy of the inflow and infiltration improvements project preliminary construction cost estimate, (copy attached) which he had some questions concerning it, would be meeting with Thrasher in the future about it and other items. Thrasher is to start weekly updates beginning August 1st.

New Business

Mayor Pridemore made the following appointments: Sewer Board (3), Billy Boles (ex Officio) Anthony Harmon, Dwayne Isaacs, one more in the future. Zoning Board (5) Mike Fox-Chair, Sally Harper, Gary Hogg, Craig McVey, Linda Cole. Building commissioner, John Hoffman,

Dilapidated / Vacant Property Commissioner Josh Cameron, Street Commissioner Greg Brewer, Parks & Recreation Commissioner Maggie Crist, Beautification & Events Commissioner Holley Jeffers, CVB Coordinator, Building Commission John Hoffman, Mike Gray, Kevin Willis, Steve Pridemore, Josh Cameron, Mayor Pro Temp Robert Wilson, Flood Manager Robert Wilson. City Manager Stephen Pridemore. Anthony Harmon moved with approval of these appointments, Greg Brewer seconded, motion passed unanimously.

Mayor Pridemore on behalf of the Town of Ansted Planning Commission would like to submit the recommended comprehensive plan, he provided a copy to the council, which has been prepared by the Planning commission. The Planning commission has taken great strides to ensure that this Plan is in conformance with Chapter 8A of the West Virginia Code, which governs land use planning in West Virginia. This includes the adoption of public input procedures, by the Planning Commission convened and held a regular meeting where a quorum of the Commission, by way of resolution, recommended the plan and now submits the plan to the Town Council for review and possible adoption. Greg Brewer moved that a public hearing be held on August 7, 2025, at 6 PM., at Council chambers review said plan, motion seconded by Anthony Harmon, motion passed unanimously.

Mayor Pridmore turned the floor over to Siobhan Wilson, she gave councilmembers a copy of a proposal for a Fall Ball and Cornhole Tournament to be held September 20, 2025 at the Ansted Town Ball Park with a 6 team co-ed softball tournament takes place of the big field, while a cornhole tournament takes place on the small field, instead of concessions food trucks would be invited. Funds raised would support student-led art projects. More about this at the August council meeting. Greg Brewer moved with approval of the request, Holly Jeffers seconded, and the motion passed unanimously.

Mayor Pridmore turned the floor over to Cari Sanford who requested use of the Ansted Town Park fields to practice youth soccer from August 18th. through October 24th. Practice would be Monday through Friday, five to seven. Holly Jeffers moved with approval of the request, Greg Brewer seconded the motion, and the motion passed unanimously.

Recorder Wilson read a resolution of support for transportation alternatives program grant fund application for Rich Creek Sidewalks Phase I in the amount of \$500,255.41, copy attached. Greg Brewer moved adoption of the foregoing motion, Holly Jeffers seconded the motion, motion passed unanimously.

Recorder Wilson read General Fund Budget Revision 2025-2026, copy attached. Greg Brewer moved with approval of the revision, Anthony Harmon seconded. Motion passed unanimously.

Recorder Wilson read Coal Severance Fund Budget Revision 2025-2026, copy attached. Anthony Harmon moved approval of the revision, Greg Brewer seconded the motion. Motion passed unanimously.

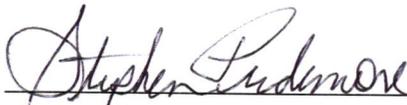
No action was taken on the unsafe structure's ordinance, building code ordinance and the vacant property ordinance because they were not received for review by council in a timely manner.

Mayor Pridemore requested the appointed the following for the hiring committee for maintenance position, Greg Brewer, Anthony Harmon, and Siobhan. Recorder Wilson moved approval of the appointments, Holly Jeffers seconded, motion passed unanimously.

Siobhan Wilson gave the councilmembers information on the upcoming 2025 WVML annual conference to be held August 4-7 in Morgantown WV, registration price \$300.00 per person for members \$100 for spouse / guest. Lodging at Morgantown Marriott at Waterfront Place \$164 per night with a request for permission for the office to be closed on 8/5 and 8/6 so that Lori, Siobhan, and Kim be able to attend the conference. After discussion Anthony Harmon moved for the approval for Siobhan and Mayor Pridmore to attend the conference, with normal expenses paid by the town. Greg Brewer seconded the motion, and the motion passed unanimously.

At 7:29 Greg Brewer moved to go into executive session to discuss Employee Annual Raises. Second, by Anthony Harmon, motion passed unanimously. At 8:18 Greg Brewer moved to come out of executive session, Robert Wilson seconded the motion, motion passed unanimously. Greg Brewer moved that employees of the Town be given a 3% raise effective July 1, 2025, except for no raises in the police department at this time, and that Tom Ingram be moved to \$17.50 an hour and that Jonathan Mullins be promoted to Assistant Maintenance Supervisor at a rate of \$15.50 an hour, seconded by Anthony Harmon, motion passed unanimously.

At 8:21 Anthony Harmon made a motion to adjourn the meeting, seconded by Greg Brewer, and the motion passed unanimously.



 Mayor



 Recorder

RESOLUTION OF SUPPORT

At a meeting of the Ansted Town Council held on the 3rd day of July 2025, the following order was made and entered:

Subject: Transportation Alternatives Program Grant Fund Application

For: Rich Creek Sidewalks Phase I

In the amount of \$500,255.41

Emailed to Chris Moore @ RA on 7/8/25

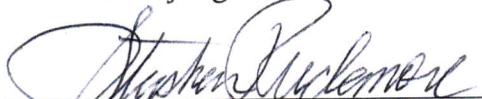
WHEREBY, the Town of Ansted authorizes Stephen Pridemore to submit an application to the State of West Virginia requesting funding for the above-mentioned project out of the Transportation Alternatives Program (TAP) Fund. The Town of Ansted authorizes Stephen Pridemore to sign any and all documents and papers necessary for the completion of the project should it receive WVDOT-DOH approval.

WHEREAS, the Town of Ansted agrees to abide by all rules and regulations pertaining to the TAP grant fund, including 20% local match, and to operate and maintain the proposed sidewalk for public use under the requirements of the TA/Rec. Trails grant fund should this project receive Federal and State assistance.

The adoption of the foregoing motion having been moved by Gregory Brewer, and duly seconded by Holly A Jeffers, the vote thereon was as follows:

- Robert T. Wilson, Recorder yes Vote
- Joshua Cameron, Council Member Absent Vote
- Gregory Brewer, Council Member yes Vote
- Holly A. Jeffers, Council Member yes Vote
- Anthony Harmon, Council Member yes Vote
- Maggie Crist, Council Member Absent Vote

WHEREUPON, Stephen Pridemore, Mayor, declared said motion duly adopted; and it is therefore adjudged and ordered that said motion be, and the same is hereby adopted.


Stephen Pridemore, Mayor


Robert T. Wilson, Recorder

LGSD BR (Ver. 2023)

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
 Fiscal Year Ending: 2026
 Fund: 1
 Revision Number: 1
 Pages: 1 of 1

Ora Ash, Deputy State Auditor
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26301
 Phone: 627-2415 ext. 5101 or ext. 5119
 Fax: 304-340-5090
 Email: lgs@wvsao.gov

Town of Ansted
 GOVERNMENT ENTITY

Person To Contact Regarding Request:
 Name: Siobhan Wilson
 Phone: 304-658-5901
 Fax: 304-658-4680
 Email: s.wilson@townofansted.com

PO Box 798
 STREET OR PO BOX
 Ansted CITY 25812 ZIP CODE

Municipality
 Government Type
 JUL 8

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
298	Assigned Fund Balance	14,000	7,548		21,548
299	Unassigned Fund Balance	220,000		47,250	172,750
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES) -39,702

Explanation for Account # 378, Municipal Specific:
 Explanation for Account # 369, Contributions from Other Funds:

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
440	City Hall	169,137		39,702	129,435
	#N/A				

NET INCREASE/(DECREASE) Expenditures -39,702

APPROVED BY THE STATE AUDITOR
 BY Ora Ash 7/3/2025
 Deputy State Auditor, Local Government Services Division Date

[Signature] 7/3/2025
 AUTHORIZED SIGNATURE OF ENTITY APPROVAL DATE

RESOLUTION

At a regular session of the municipal council, held July 3, 2025, the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) of the Town of Ansted. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices the municipal council does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number 1 (Fund 1 - General), a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Gregory Brewer, and duly seconded by Anthony Harma Jr the vote thereon was as follows:

<u>Robert T Wilbur</u>	<u>Yes</u> or No
<u>Gregory Brewer</u>	<u>Yes</u> or No
<u>Anthony Harma Jr</u>	<u>Yes</u> or No
<u>Holley Jeffers</u>	<u>Yes</u> or No
_____	Yes or No

WHEREUPON, the Mayor, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the Recorder is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

LGSD BR (Ver. 2023)

Ora Ash, Deputy State Auditor
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26301
 Phone: 627-2415 ext. 5101 or ext. 5119
 Fax: 304-340-5090
 Email: lgs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
 Fiscal Year Ending: 2026
 Fund: 2
 Revision Number: 1
 Pages: 1 of 1

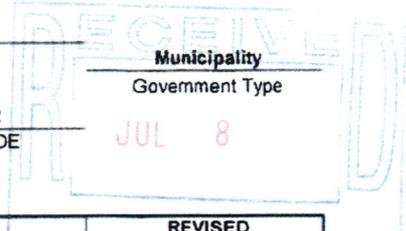
Town of Ansted
 GOVERNMENT ENTITY

Person To Contact Regarding Request:

Name: Siobhan Wilson
 Phone: 304-658-5901
 Fax: 304-658-4680
 Email: s.wilson@townofansted.com

PO Box 798
 STREET OR PO BOX

Ansted 25812
 CITY ZIP CODE



REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
298	Assigned Fund Balance	100	734		834
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

734

Explanation for Account # 378, Municipal Specific:

Explanation for Account # 369, Contributions from Other Funds:

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
750	Streets and Highways	5,100	734		5,834
	#N/A				

NET INCREASE/(DECREASE) Expenditures

734

APPROVED BY THE STATE AUDITOR

BY: Ora Ash 7/13/2025
 Deputy State Auditor, Local Government Services Division Date

R. H. Reader 7/13/2025
 AUTHORIZED SIGNATURE OF ENTITY APPROVAL DATE

RESOLUTION

At a regular session of the municipal council, held July 3, 2025, the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) of the Town of Ansted. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices the municipal council does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number 1 (Fund 2 - Coal Severance), a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Anthony Hammy Jr, and duly seconded by Gregory Brewer the vote thereon was as follows:

<u>Robert T Wilson</u>	<u>Yes</u> or No
<u>Gregory Brewer</u>	<u>Yes</u> or No
<u>Anthony Hammy Jr</u>	<u>Yes</u> or No
<u>Holly Jeffers</u>	<u>Yes</u> or No
_____	Yes or No

WHEREUPON, the Mayor, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the Recorder is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Town of Ansted

P.O. Box 798

Ansted, West Virginia 25812

Stephen Pridemore, Mayor

Telephone 304-658-5901

Robert T. Wilson, Recorder

FAX 304-658-4680

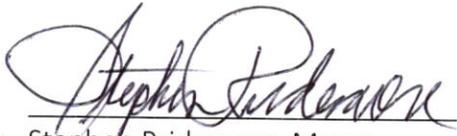
*Home of Hawk's Nest State Park &
Gateway to New River Gorge National Park & Preserve*

The Town of Ansted held a special meeting on Thursday, July 24, 2025, at Ansted Council Chambers, located at 104 Cemetery Street, Ansted, West Virginia. Those in attendance were Mayor Stephen Pridemore, Recorder Robert T. Wilson, Councilmembers Anthony Harmon and Josh Cameron. Greg Brewer, Maggie Crist and Holly Jeffers were absent.

Mayor Pridemore called the meeting to order at 6:00.

After a short discussion, Recorder Wilson moved that Mayor Pridemore be authorized to Sign the NRG Town's Letter of Support/Funding request, copy attached, seconded by Josh Cameron, motion passed unanimously.

With no other business to conduct, at 6:12 pm, Josh Cameron made a motion to adjourn the meeting, seconded by Anthony Harmon. Motion passed unanimously.



Stephen Pridemore, Mayor

Robert T. Wilson, Recorder

Town of Ansted

P.O. Box 798

Ansted, West Virginia 25812

Stephen Pridemore, Mayor

Telephone 304-658-5901

Robert T. Wilson, Recorder

FAX 304-658-4680

*Home of Hawk's Nest State Park &
Gateway to New River Gorge National Park & Preserve*

The Town of Ansted held its regular monthly council meeting on Thursday, August 7, 2025, at the conference room at the Hawk Nest State Park Lodge, located at 49 Hawks Nest Park Rd, Ansted, West Virginia. Those in attendance were Mayor Stephen Pridemore, Recorder Robert T. Wilson, Councilmembers Greg Brewer, Anthony Harmon, Holly Jeffers, Maggie Crist, Josh Cameron, Town Clerks Sobhan Wilson, and Kimberly Jarvis, Chief of Police Kevin Willis, and Captain Shawn Campbell, and Clay Riley, Thrasher Engineering. Citizens present Richard McVey, James Brooks, John Morrison, James Wilson, Lisa Wilson, Rob Carpinelli, Jack Bragg, and Justin Maddy.

Mayor Pridemore called the meeting to order at 6:30. Greg Brewer led the meeting off with the Pledge of Allegiance and Robert Wilson let everyone in prayer.

The July Council meeting and Special Meeting held July 24, 2025, minutes had been provided to the council prior to the meeting. Greg Brewer, moved they be approved as presented, seconded by Maggie Crist, the motion passed unanimously.

Recorder Wilson read the financial reports. Greg Brewer moved approval as read, seconded by Holley Jeffers, the motion passed unanimously.

Municipal:		Sewer:	
General	\$ 166,269.78	General	\$ 259,362.83
Coal Severance	\$829.34	Depreciation	\$ 134,675.28
Rainy Day Fund	\$ 46,269.20	Working Capital Fund	\$ 72,119.53
Family Tree Fund	\$ 1,896.01	Customer Deposit Fund	\$ 19,862.85
Recycling Program	\$ 1,600.34		
Fire Escrow Acct	\$ 5,040.53		
Events Committee	\$ 4,224.96		
Opioid Settlement Acct	\$ 2,237.63		
Veteran's Memorial Fund	\$ 6,597.22		

Mayor Pridemore turned the floor over to Clay Riley of Thrasher who gave Council an update on the various sewer upgrade phases of the Sewer Project, he gave councilmembers copies of memo in this regard dated August 7, 2025, copy attached.

Recorder Wilson read Sewer Resolution #45, copy attached, requesting payment of \$182,743.05 payable to The Thrasher Group, Inc. Greg Brewer moved approval of the Resolution as read, Anthony Harmon seconded, motion passed unanimously.

Recorder Wilson read Thrasher Amendment #9 to the engineering service agreement in title only, council had received a copy, Greg Brewer moved approval of Amendment #9, seconded by Maddie Crist, motion passed unanimously.

Recorder Wilson read Thrasher Amendment #10 to the engineering service agreement in title only, council had received a copy, Anthony Harmmon moved approval of Amendment #10, seconded by Josh Cameron, motion passed unanimously.

Mayor Pridemore indicated that the only public comment received on the Comprehensive plan received during the public hearing held prior to the council meeting was an email received from Corey Woodrum, which was read during the hearing. He stated that the next agenda item is consideration of the draft comprehensive plan, that we just held the public hearing on. After discussion Maggie Crist moved that the Resolution adopting a comprehensive plan for the Town of Ansted, West Virginia as previously provided to Council be adopted, copy attached. Robert Wilson seconded the motion, and the motion passed unanimously.

Recorder Wilson read in title only the Unsafe Structures Ordinance, first reading, which had been posted on the Town Website and copies had been provided to council by email for their review. Greg Brewer moved adoption of said ordinance, seconded by Maggie Crist, motion passed unanimously.

Recorder Wilson read in title only the Building Code Ordinance, first reading, which had been posted on the Town Website and copies had been provided to council by email for their review. Greg Brewer moved adoption of said ordinance, seconded by Anthony Harmon, motion passed unanimously.

Recorder Wilson read in title only the Vacant Property Ordinance, first reading, which had been posted on the Town Website and copies had been provided to council by email for their review. Greg Brewer moved adoption of said ordinance with a correction of grass height to ten inches as is the current ordinance, and to take effect January 1st, 2026, seconded by Anthony Harmon, motion passed unanimously.

Mayor Pridemore requested approval to seek bids on the clean up of the landfill bridge of Route 60 in the middle of town, the brush and trees have overtaken the area and are an eyesore to the community. Maggie Crist moved approval to seek bids for this project, Holley Jeffers seconded the motion, motion passed unanimously.

Greg Brewer advised council that Kadin Willis was hired to replace Jason Evans in the Maintenance department, and that Kenny Cecil had quit, so we have another vacancy in the maintenance, he indicated that Dan Taylor had return to work as a parttime summer help.

Mayor Pridemore advised council of cost estimates on School Street Repair Project, in the amount of \$27,837.10, he requested that council approve this project, with the Maintenance department doing the work, and that the Town would do the project as money was available.

Robert Wilson moved with approval of the request, Josh Cameron seconded, motion passed unanimously.

Mayor Pridemore advised council of water leak from the air handler and roof at council chambers and town museum, Clerk Siobhan Wilson provided council with digital pictures of the damage and mold. They are working with the Town Insurance company to get this issue corrected.

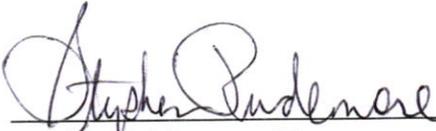
Mayor Pridemore advised council Mr. Toler had counter the Town's offer of \$10,000 for the purchase of the property, trailer and Mann Store building next to the ballfield for \$15,000, the Town plans to have the structures removed and additional parking be provided. Maggie Crist moved that we offer no more than \$10,000 for these structures and property, Josh Cameron seconded, motion passed unanimously.

Mayor Pridemore indicated that the Town Dump Truck needs tires, after discussion of several items in the town fleet, Maggie Crist moved that this item be table to a later time, Seconded by Josh Cameron, motion passed unanimously.

Greg Brewer advised Council that he had been elected President of the Ansted Heritage Festival committee, that the festival would be the third weekend of June in 2026, and at a later time he would be requesting a donation from the Town.

Saelyr Wilson present information on a Junior Council and Art Projects to the council we a request for use of the ballfield for a Fall Softball and Corn Hole Tournaments on Saturday September 20th, for fund raising to support these two activities. Anthony Harmon moved approval of the requests and that Maggie Crist be the coordinator between Council and the Junior council, and that an account be opened at United Bank of Ansted, with Maggie Crist, Siobhan Wilson and Robert Wilson be signers on said account, that the account have online and e-receipt abilities, seconded by Greg Brewer, motion passed unanimously.

With no other business to conduct, at 7:454pm, Josh Cameron made a motion to adjourn the meeting, seconded by Greg Brewer. Motion passed unanimously.


 Stephen Pridemore, Mayor


 Robert T. Wilson, Recorder

RESOLUTION OF THE TOWN OF ANSTED APPROVING INVOICES RELATING TO THE DESIGN & CONSTRUCTION OF THE SEWER IMPROVEMENTS PROJECT AND AUTHORIZING PAYMENT THEREOF

WHEREAS, the Town of Ansted ("Town") has reviewed the invoices attached hereto and incorporated herein by reference relating to the design & construction of the Sewer Improvements Project to be financed by a WV Department of Environmental Protection Clean Water State Revolving Fund Loan (CWSRF Loan), a WV Department of Environmental Protection Clean Water State Revolving Fund Forgivable Loan (CWSRF Forgivable), and a WV Infrastructure & Jobs Development Council Soft Cost Grant (IJDC) and finds as follows:

- a) That none of the items for which the payment is proposed to be made has formed the basis for any disbursement theretofore made;
- b) That each item for which the payment is proposed to be made is or was necessary in connection with the Project and constitutes a Cost of the Project;
- c) That each of such costs has been otherwise properly incurred; and
- d) That payment for each of the items proposed is now due and owing.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Ansted that Mayor Stephen Pridemore is hereby authorized to request payment of said invoices as follows:

VENDOR	Total	IJDC Soft Cost Grant	CWSRF Loan	CWSRF PF
The Thrasher Group, Inc.	\$182,743.05	\$0.00	\$182,743.05	\$0.00
TOTAL	\$182,743.05	\$0.00	\$182,743.05	\$0.00

ADOPTED BY THE Town of Ansted, at the meeting held on the 7th day of August 2025.

By: 
 Stephen Pridemore, Mayor

SRF PAYMENT REQUISITION FORM

1. LOAN RECIPIENT/VENDOR: _____ 2. INVOICE #: C-544584202227
NAME: The Town of Ansted 3. REQUEST NUMBEF 27
ADDRESS: PO Box 798 4. PERIOD COVERED BY THIS REQUEST (MO/DAY/YR)
Ansted, WV 25812-0798 FROM: (MO/DAY/YR) TO: (MO/DAY/YR)
FEIN: 55-6000142 9/16/2024 8/1/2025
DUNS: 037935525 5. % of PHYSICAL CONSTRUCTION COMPLETION _____

CLASSIFICATION	A) APPROVED BUDGET	B) PREVIOUS APPROVED	C) THIS REQUEST	D) TOTAL COLUMNS B&C	E) AGENCY USE ONLY	
					SRF	PF
1) CONSTRUCTION	\$ 2,885,967.48	\$ 2,885,967.48	\$ -	\$ 2,885,967.48		
2) EQUIPMENT	\$ -	\$ -	\$ -	\$ -		
3) ENGINEERING						
a. Planning	\$ 35,000.00	\$ 35,000.00	\$ -	\$ 35,000.00		
b. Design	\$ 141,000.00	\$ 141,000.00	\$ -	\$ 141,000.00		
c. Construction Basic	\$ 114,000.00	\$ 106,500.00	\$ 7,500.00	\$ 114,000.00		
d. Special Services	\$ 626,184.75	\$ 264,191.70	\$ 175,243.05	\$ 439,434.75		
e. Inspection	\$ 100,000.00	\$ 95,901.22	\$ -	\$ 95,901.22		
4) LEGAL	\$ 30,725.00	\$ 30,725.00	\$ -	\$ 30,725.00		
5) ACCOUNTING	\$ 38,481.46	\$ 38,481.46	\$ -	\$ 38,481.46		
6) ADMINISTRATIVE	\$ 115,150.00	\$ 67,296.98	\$ -	\$ 67,296.98		
7) CONTINGENCY	\$ 2,500.00	\$ -	\$ -	\$ -		
8) PERMITS & FEES	\$ 9,114.87	\$ 4,941.72	\$ -	\$ 4,941.72		
WDA BAN Fee						
9) + Interest	\$ 25,819.44	\$ 25,819.44	\$ -	\$ 25,819.44		
10) CLOSING COSTS	\$ 30,500.00	\$ 30,500.00	\$ -	\$ 30,500.00		
11) SUBTOTAL	\$ 4,154,443.00	\$ 3,726,325.00	\$ 182,743.05	\$ 3,909,068.05		
12) LESS PREVIOUSLY PAID				\$ 3,726,325.00		
13) REQUEST AMOUNT				\$ 182,743.05		

14) <u>Steve Pridemore</u> 8/7/2025 AUTHORIZED SIGNATURE DATE Steve Pridemore, Mayor TYPED OR PRINTED NAME AND TITLE	15) _____ 8/7/2025 PERSON PREPARING FORM SIGNATURE DATE Lesley Taylor, Senior Project Specialist, Region 4 Planning & Development Council TYPED OR PRINTED NAME AND TITLE
---	--

AGENCY USE ONLY:

THIS REQUEST APPROVED BY: WV DEPARTMENT OF ENVIRONMENTAL PROTECTION	
_____ PROJECT REVIEWER DATE _____ TYPED OR PRINTED NAME	_____ AUTHORIZED OFFICER DATE _____ TYPED OR PRINTED NAME

RESOLUTION ADOPTING A COMPREHENSIVE PLAN FOR THE TOWN OF ANSTED, WEST VIRGINIA

WHEREAS, the Planning Commission for the Town of Ansted, West Virginia, pursuant to §8A-3-11(a) of the West Virginia Code, has prepared a recommended comprehensive plan for the town;

WHEREAS, the Planning Commission has recommended that the Town Council adopt the comprehensive plan;

WHEREAS, pursuant to West Virginia Code §8A-3-7, a public hearing was held before the Town of Ansted's Planning Commission on Thursday, June 5, 2025;

WHEREAS, the planning commission presented the comprehensive plan to the Town Council on Thursday, July 3, 2025;

WHEREAS, pursuant to §8A-3-7, a public hearing was held before Town Council on Thursday, August 7, 2025;

NOW, THEREFORE, IT BE RESOLVED by the Town Council for the Town of Ansted, West Virginia, that, pursuant to West Virginia Code §8A-3-8, the comprehensive plan prepared by the Planning Commission for the Town of Ansted, West Virginia is made a part of this resolution by reference and is hereby adopted without any amendments thereto entered into the official minutes of the Town Council.

BE IT FURTHER RESOLVED, that a copy of this adopted comprehensive plan shall, pursuant to West Virginia Code §8A-3-9, be filed in the office of the clerk of the county commission for Fayette County, West Virginia.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Town Council of the Town of Ansted, West Virginia, held on Thursday, August 7, 2025.

ATTEST:


Town Clerk

Town of Ansted

P.O. Box 798

Ansted, West Virginia 25812

Stephen Pridemore, Mayor

Telephone 304-658-5901

Robert T. Wilson, Recorder

FAX 304-658-4680

Home of Hawk's Nest State Park & Gateway to New River Gorge National Park & Preserve

The Town of Ansted held its regular monthly council meeting on Thursday, September 4, 2025, at the conference room at the Hawk Nest State Park Lodge, located at 49 Hawks Nest Park Rd, Ansted, West Virginia. Those in attendance were Mayor Stephen Pridemore, Recorder Robert Wilson, Councilmembers Greg Brewer, Anthony Harmon, Holly Jeffers, and Maggie Crist, Josh Cameron was absent, Chief of Police Kevin Willis, Citizens present Richard McVey, John Morrison, James Wilson, Rob Carpinelli, Joe Leake and Pamela Webster-Walsh.

Mayor Pridemore called the meeting to order at 6:30. Anthony Harmon led the meeting off with the Pledge of Allegiance and Holley Jeffers let everyone in prayer.

The August Council meeting held August 7, 2025, minutes had been provided to the council prior to the meeting. Greg Brewer, moved they be approved as presented, seconded by Holly Jeffers, the motion passed unanimously.

Recorder Wilson read the financial reports. Greg Brewer moved with approval as read, seconded by Maggie Crist, the motion passed unanimously.

Municipal:		Sewer:	
General	\$ 217,901.96	General	\$ 250,217.04
Coal Severance	\$829.34	Depreciation	\$ 135,825.03
Rainy Day Fund	\$ 46,273.12	Working Capital Fund	\$ 73,790.59
Family Tree Fund	\$ 1,896.01	Customer Deposit Fund	\$ 20,023.70
Recycling Program	\$ 1,600.34		
Fire Escrow Acct	\$ 5,041.33		
Events Committee	\$ 3,596.30		
Opioid Settlement Acct	\$ 2,237.72		
Veteran's Memorial Fund	\$ 6,597.50		

Mayor Pridemore advised council that we are moving forward getting easements signed for the various sewer line replacements and fixes, about two thirds of them have been signed working on the rest. Once this is accomplished then various projects will be put out to bid.

Recorder Wilson read in title only the Unsafe Structures Ordinance, second reading, which had been posted on the Town Website and copies had been provided to council by email for their review. Greg Brewer moved adoption of said ordinance, seconded by Robert Wilson, motion passed unanimously.

Recorder Wilson read in title only the Building Code Ordinance, second reading, which had been posted on the Town Website and copies had been provided to council by email for their review. Maggie Crist moved adoption of said ordinance, seconded by Greg Brewer, motion passed unanimously.

Recorder Wilson read in title only the Vacant Property Ordinance and moved that this matter be tabled at this time for more clarification and review of this ordinance, seconded by Maggie Crist, motion passed unanimously.

Mayor Pridemore advised council that during the remediation of damage from the water leak from the air handler and roof at council chambers and town museum that additional damage was found in the museum, he asked Greg Brewer to give an update concerning termite damage and other issues with the museum and he indicated that he had contacted the KP Lodge about temporarily storing the items in their building until a total cost could be determined to fix the museum area. Greg moved that we move the items and work out making a donation to the KP Lodge and possibly do repairs to their building in this area, seconded by Maggie Crist, Robert Wilson moved this matter be tabled at this time to further obtain a possibility of establish the museum on a more permanent placement in the KP building and a determination of total cost involved with repairs to the current museum area in the council building, seconded by Anthony Harmon, motion to table passed unanimously. The original motion was rejected.

Mayor Pridemore advised that no information was available at this time on the Community Cookbook.

Mayor Pridemore asked Pamela Webster-Walsh for an update on the Tyree Tavern, she indicated that they had obtained three grants for repairs to the tavern and that work was in progress on restoring the building.

Mayor Pridemore asked if anyone else would like to address council, no one spoke.

Mayor Pridemore stated that he had a personnel issue to discuss with council, Robert Wilson moved that we go into executive session at 6:59pm, seconded by Greg Brewer, motion passed unanimously.

At 7:30 pm Robert Wilson moved that we come out of executive session, seconded by Greg Brewer, motion passed unanimously.

Greg Brewer moved that we post the position for a class two Sewer operator to replace B. Kevin Boles, who was returning to the Belle system, pay based upon experience, with all the benefits of being a Town Employee, applications to be reviewed and interviews to be held by a committee of Anthony Harmon, Greg Brewer and Siobhan Wilson, who will make a recommendation to council, seconded by Anothy Harmon, motion passed unanimously.

With no other business to conduct, at 7:32pm, Robert Wilson made a motion to adjourn the meeting, seconded by Greg Brewer. Motion passed unanimously.


 Stephen Pridemore, Mayor


 Robert T. Wilson, Recorder

Town of Ansted

P.O. Box 798

Ansted, West Virginia 25812

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*Home of Hawk's Nest State Park &
Gateway to New River Gorge National Park & Preserve**September*

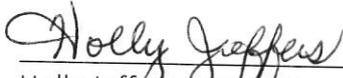
The Town of Ansted held a special council meeting on Wednesday ¹⁷, 2025, at the Conference Room in Town Hall, 30 Rich Creek Rd, Ansted WV. Those in attendance were Mayor Stephen Pridemore, Councilmembers Holly Jeffers, Anthony Harmon, Greg Brewer, and Josh Cameron. Maggie Crist and Recorder Wilson were absent.

Mayor Pridemore called the meeting order at 11:00 AM and appointed Holly Jeffers as acting-recorder in the absence of Recorder Robert T. Wilson.

Mayor Pridemore advised the council of the need for repairs to be made to the Town Backhoe, for approximately \$11,000.00. Josh Cameron moved with approval of the repairs, seconded by Anthony Harmon, and the motion passed unanimously.

With no further business to conduct, at 11:10 AM, Josh Cameron made a motion to adjourn the meeting, seconded by Greg Brewer, Motion passed unanimously.


Stephen Pridemore, Mayor


Holly Jeffers, Acting-Recorder

ORDINANCE NO. _____

AN ORDINANCE TO REGULATE DILAPIDATED BUILDINGS WITHIN THE TOWN OF ANSTED, WEST VIRGINIA

WHEREAS, the Town Council of the Town of Ansted, West Virginia, finds that dilapidated structures pose a threat to the health, safety, and welfare of its citizens, and

WHEREAS, the Council desires to promote the health and safety of its citizens by abating public nuisances created by such buildings;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF ANSTED:

SECTION 1. PURPOSE

The purpose of this ordinance is to establish a procedure for identifying, abating, and removing structures within the Town of Ansted that are deemed to be dilapidated, unsafe, unsanitary, or unfit for human habitation or use.

SECTION 2. DEFINITIONS

- Dilapidated Structure means any building or structure which is decayed, unsafe, unsanitary, or otherwise unfit for human habitation or use due to neglect, age, structural deficiencies, fire damage, or abandonment.
- Enforcement Officer means the Town Building Inspector, Code Enforcement Officer, or other official designated by the Mayor or Council to enforce this ordinance.
- Owner means the person(s) holding legal title to the property, including any lienholder, heir, executor, or administrator.
- Review Board means the Dilapidated Buildings Review Board, as created herein, tasked with hearing appeals and making recommendations to the Town Council regarding dilapidated structures.

SECTION 3. DECLARATION OF PUBLIC NUISANCE

Any structure found by the Enforcement Officer to be a dilapidated structure is hereby declared a public nuisance and subject to abatement under this ordinance.

SECTION 4. INSPECTION AND NOTICE

- (a) The Enforcement Officer may inspect any building suspected to be dilapidated.
- (b) If the building is found to be in violation, the Officer shall issue a written Notice of Violation to the Owner, stating:
 1. The condition and violations found;
 2. The requirement to abate, repair, or demolish;
 3. A deadline of thirty (30) days to begin corrective action;
 4. The right to request a hearing before the Dilapidated Buildings Review Board within ten (10) days of receiving the notice.

SECTION 5. DILAPIDATED BUILDINGS REVIEW BOARD

- (a) There is hereby created a Dilapidated Buildings Review Board (“Review Board”) consisting of five (5) members appointed by the Mayor and confirmed by the Town Council. The Board shall include:

- Police Chief
- Mayor
- Building Commissioner
- Fire Chief
- Property Commissioner

(b) The Review Board shall conduct hearings, take testimony, and review evidence related to violations under this ordinance.

(c) After the hearing, the Review Board shall issue a written recommendation to the Town Council, which may include:

- Dismissal of the violation
- Extension of time for compliance
- Recommendation to repair, vacate, or demolish

(d) The Town Council shall act on the recommendation within fifteen (15) days of receipt.

SECTION 6. TOWN ABATEMENT

If the Owner fails to comply with the Council's final decision, the Town may:

- Secure, repair, or demolish the structure;
- Place a lien on the property for all costs incurred.

SECTION 7. PENALTIES

- Owners who fail to comply with a valid order shall be fined up to \$100.00 per day for each day the violation continues.

- Each day shall constitute a separate offense.

SECTION 8. APPEALS

Any final order of the Town Council may be appealed to the Circuit Court of Fayette County within thirty (30) days of the decision.

SECTION 9. SEVERABILITY

If any part of this ordinance is found invalid, the remainder shall remain in effect.

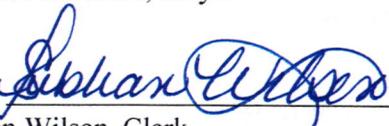
SECTION 10. EFFECTIVE DATE

This ordinance shall become effective upon passage and publication as required by law.

ENACTED THIS 4th DAY OF September, 2025.

TOWN OF ANSTED, WEST VIRGINIA

By: 
Stephen Pridemore, Mayor

Attest: 
Siobhan Wilson, Clerk

ORDINANCE NO. _____

**AN ORDINANCE OF THE TOWN OF ANSTED, WEST VIRGINIA,
ADOPTING THE WEST VIRGINIA STATE BUILDING CODE**

WHEREAS, pursuant to the authority granted under West Virginia Code § 8-12-13 and § 8-12-15, municipalities may adopt building codes by reference; and

WHEREAS, the State of West Virginia has adopted a State Building Code which includes national model codes to ensure safety, uniformity, and minimum standards in construction; and

WHEREAS, the Town of Ansted seeks to promote the public health, safety, and general welfare of its residents by adopting the West Virginia State Building Code, as amended from time to time by the West Virginia State Fire Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF ANSTED, WEST VIRGINIA:

Section 1. Adoption of West Virginia State Building Code

The Town of Ansted hereby adopts by reference the West Virginia State Building Code as promulgated by the West Virginia State Fire Commission pursuant to W.Va. Code § 8-12-13. This includes all applicable portions of the following model codes as adopted by the State Fire Commission:

- International Building Code (IBC)
- International Residential Code (IRC)
- International Plumbing Code (IPC)
- International Mechanical Code (IMC)
- International Energy Conservation Code (IECC)
- International Existing Building Code (IEBC)
- National Electric Code (NFPA 70)
- Any other model code adopted by the Fire Commission as part of the WV State Building Code

All provisions, regulations, and standards included in the current and future adopted edition(s) of the West Virginia State Building Code, are hereby made effective within the corporate limits of the Town of Ansted.

Section 2. Enforcement

The enforcement of this ordinance shall be delegated to the Building Code Official or designee appointed by the Town of Ansted. Any violation of the West Virginia State Building Code shall constitute a violation of this ordinance and shall be subject to penalties as provided by state law and/or municipal code.

Section 3. Repeal of Inconsistent Ordinances

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Severability

If any provision of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect the validity of the remaining provisions.

Section 5. Effective Date

This ordinance shall become effective immediately upon adoption and shall be posted in accordance with the requirements of West Virginia law.

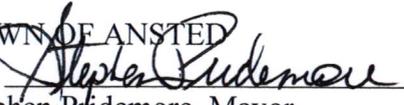
Passed and adopted by the Council of the Town of Ansted this 4th day of September, 2025.

ATTEST

By: 

Siobhan Wilson, Clerk

TOWN OF ANSTED

By: 

Stephen Pridemore, Mayor