

The Town of Ansted is seeking to hire an Operator in Training (OIT) for the Ansted Sewer Department.

**Responsibilities include, but are not limited to:**

- Responsible for startup, shutdown, and *daily* operating checks of a treatment plant.
- Operates, and performs routine duties and care of a wide variety of specialized equipment and apparatus in a plant/treatment facility including pumps, motors, chlorinators, chemical preparation, and feeding; physical, chemical, and biological wastewater treatment processes; control equipment and monitoring equipment.
- Regulates the flow of wastewater and sludge through the treatment processes.
- Monitoring storage tank levels and pump station indicators.
- Inspects plant as scheduled, recording all data and problems in the daily log.
- Performs routine preventative maintenance of plant equipment and grounds which may include painting, cleaning, snow removal and other repairs.
- Loads and unloads chemicals used at the treatment plants.
- Monitors flow, pressures, chemical feeds, levels, and water quality indicators.
- Performs related field and laboratory tests to monitor and control the facilities.
- Maintains plant records such as operating logs, chemical feeds, temperature, levels, and pressures.
- Backwashes multimedia filters as needed.
- Records all operating data on daily work sheet from laboratory analysis and flow metering equipment.
- Submits samples for State review.
- Acquires knowledge of metric systems to use for calibration.
- Conducts safety inspections and follows safety rules and procedures.
- Communicates effectively with other operators, supervisors, project engineers, council members, and all other staff.
- Answers calls (phone and telemetry) as applicable, and relays information when needed and requested.
- Responds to call-outs and calls out employees in other departments as directed.

- Attends and participates in operational and safety training programs as directed by management.
- Interacts with fellow employees and the public in a professional and courteous manner.
- Performs related work and other duties as assigned; assists other departments as needed.
- Drives vehicles and/or trucks/equipment in performance of general responsibilities.

### **Knowledge/Skills:**

- Will learn the basic knowledge of the principles and safety practices of wastewater distribution, pumping, collection, and treatment, each as they may apply to area of responsibility.
- Will learn the basic understanding of the mechanical, chemical, and biological processes and related equipment, as well as an awareness and alertness regarding operational modification necessary in both routine and emergency situations.
- **MUST** pass the Class I Wastewater Operator's licensing test at the completion of training (in approximately one year).

### **Experience/Education/Licenses:**

- High school diploma / equivalent, **required**.
- Experience in servicing, maintaining, and repairing a wide variety of machinery.
- Wastewater experience a plus.
- Valid driver's license, **required**.

### **Work Environment:**

- Outdoor work during seasonal heat and cold, and other adverse weather conditions.
- May be required to work in building, around loud machinery, in pits, on scaffoldings, or in confined spaces.

- May be exposed to possible operations hazards including fumes and caustic chemicals, heavy machinery, high pressure, slippery surfaces, water/wastewater hazards, and electrical equipment.
- Must be able to perform essential functions and meet the physical requirements for the position including:
  - Able to stand, walk, climb stairs, or sit for longer periods of time.
  - Able to wear SCBA (self-contained breathing apparatus) and perform job functions in a hazardous environment.

**Benefits:**

- Paid Time Off (Vacation & Personal/Sick Time)
- Paid Holidays
- Optional Life / Dependent Life Insurance
- Optional Health Insurance
- WV Public Employees Retirement
- Clothing & Boot allowance
- Competitive pay, based on experience, education, and licenses. Pay ranges from \$12-\$15 per hour while an OIT.